Staff Filter Override Instructions

Internet Filter Override for Block Pages: to gain access to a Blocked Website Press the Override button.

If you see a “connection not secured or not private message” similar to an image below, you need to install PaloAlto Authority Certificate on your personal device.

Please click here to link to the step-by-step instructions:

1. Windows (Chrome, IE/Edge and Chromebook)
2. MAC (Safari)
3. Firefox - install certificate using Windows or Mac and then update Firefox settings
4. Apple iOS
5. Android
Staff Filter Override Instructions

**User Override**

1. **Web Page Blocked** - this webpage page is inappropriate and in violation of DPS Policy. To access the request for Staff Override of Social Media or Video Sharing
   a. Click the **User Override** button.

2. **Request Override**
   a. The Palo Alto Authentication page will be displayed.
   b. Enter your DPS **Username** and **Password** (the same one used for DPS email)
   c. Click **Login**

3. **Access Intended website** - You have successfully logged into the Firewall, you may open a new window and proceed to the intended website.

   **After Login:**
   a. Open a new Window
   b. Go to Intended Website