



Notice of Intent of Declaration of a Habitually Disruptive Student

Student Name:

Student ID:

Parent Name:

Parent Address:

Dear Parent or Legal Guardian,

This is to serve as notice that the suspension event on _____ through _____ is counting towards _____ being declared habitually disruptive, which, if repeated, could possibly result in an expulsion hearing. Your signature is an acknowledgement of this notice.

Signature of school personnel

Date

Student signature (does not denote consent)

Date

Parent/Legal Guardian signature (does not denote consent)

Date

Background and Due Process

To be declared a “habitually disruptive student” it is required that the student and the parent, legal guardian, or legal custodian shall have been notified in writing of each suspension counted toward declaring the student as habitually disruptive at the time of each suspension, and the student and parent, legal guardian or legal custodian shall have been notified in writing and by telephone or other means at the home or the place of employment of the parent or legal guardian. Declaration of a “habitually disruptive student” is not retroactive for prior suspension events.

For purposes of this notice, a “habitually disruptive student” means a child who has been suspended three times during the course of the school year for causing a material and substantial disruption in the classroom, on school grounds, on a school vehicle, or at school activities or events, because of behavior that was initiated, willful, and overt on the part of the child.

Note: Provide one copy to parent/legal guardian. Keep original copy in student’s discipline file. School copy will be required for any expulsion hearing requests for habitually disruptive students.