



Family Version

DISCIPLINE MATRIX 2024

Discipline is only applicable to incidents, as defined here, that occur on DPS school grounds, in a school vehicle, or at a school sanctioned event or activity, unless the district has determined a direct and substantial nexus to school.

Matrix Ladder

Type One Conducts

A

Tier A - Teacher & Student

1. Student tells their side of the story
2. Teacher counsels with the student
3. Engage the student in a restorative practice (as appropriate)
4. Construct and implement interventions as appropriate
5. Document all interactions in Type One Intervention Tab in Infinite Campus
6. Monitor all interventions



B

Tier B - Teacher, Student & Guardian

1. Student tells their side of the story
2. Teacher notifies the parent/guardian
3. Engage the student in a restorative practice (as appropriate)
4. Modify or construct and implement interventions as appropriate
5. Document all interactions and monitor all interventions



C

Tier C - Teacher, Student, Guardian & Support Staff

1. Teacher or designated staff member decides whether to request the support of the school psychologist, school social worker, school nurse, counselor, or any other member of the support staff
2. Teacher notifies the parent/guardian and invites them to a conference
3. Student tells their side of the story
4. Teacher conferences with other staff members as appropriate
5. Engage the student in a restorative practice (as appropriate)
6. Modify or construct and implement interventions as appropriate
7. Document all interactions and monitor all interventions



Infinite Campus Documentation:

All Type One behaviors should be entered in the Type One/Level Two Intervention Tab

Level Two Conducts

Note: ECE through third-grade students may not receive the Recurring Type One/Level Two conducts

D

Tier D - Teacher, Student, Guardian & Support Staff

1. Documentation of interaction and intervention is provided to the Building Leader by classroom teacher and/or support staff
2. Student tells their side of the story
3. Building Leader conferences with parent/guardian
4. Building Leader identifies the discipline conduct using the Discipline Matrix
 - a. Complete required protocols as indicated by the Discipline Matrix
5. Refer to and utilize the Restorative Practice Guide for the specific conduct
6. Engage the student in a restorative practice (as appropriate)
7. Construct and implement a Behavior Plan (general education students) or Functional Behavior Assessment/Behavior Intervention Plan (students with a disability)
8. Building Leader may give in-school suspension of zero (0) to one (1) day when safety concerns exist and planning time is needed to reintegrate student into the learning setting
9. Document all referrals and interactions. Monitor all interventions.



Infinite Campus Documentation:







If there is an ISS associated with Level Two, then this should be entered into the Behavior Management Tab. This is the only instance Level Two would be entered in Behavior Management. All other occurrences should be entered into Type One/Level Two for MTSS/Intervention tracking purposes. All interventions should be tracked.

TYPE ONE

CLASSROOM/SCHOOL CONDUCTS

AVAILABLE DISCIPLINE CONSEQUENCES TYPE ONE	GRADE LEVEL	
	ECE-3RD GRADE	4TH-12TH GRADE
IN-SCHOOL SUSPENSION (ISS)	N/A	N/A
OUT-OF SCHOOL-SUSPENSION (OSS)	N/A	N/A
ISS/OSS COMBINATIONS	N/A	N/A

TYPE ONE







CONDUCT	SIMPLIFIED DESCRIPTION
 Disturbance	Ongoing disturbances that are sufficiently severe to impede the teaching and/or learning environment.
 Minor damage or defacement of school property	Deliberate harm to school property that does not require expensive repair or replacement.
 Minor defiance of authority/ disobedience	Refusal to follow the directions of a staff member that does not result in a disruption of school activity.
 Minor physical aggression with another student and/or inappropriate physical contact (non-sexual in nature)	Low-level, physical pranks, horseplay, pushing, shoving, etc. that do not result in injuries.
 Possession of firecrackers or lighter	A lighter or flammable devices designed to produce small displays of fire, light and/or emit loud noises.
 Unauthorized use of school equipment	Unauthorized or prohibited use of a machine, device, or tool owned by the school and intended for activities, courses or programs.

LEVEL TWO

CLASSROOM/SCHOOL CONDUCTS

AVAILABLE DISCIPLINE CONSEQUENCES LEVEL TWO	GRADE LEVEL	
	ECE-3RD GRADE	4TH-12TH GRADE
IN-SCHOOL SUSPENSION (ISS)	0-1 Day	0-1 Day
OUT-OF-SCHOOL SUSPENSION (OSS)	N/A	N/A
ISS/OSS COMBINATIONS	N/A	N/A

LEVEL TWO







CONDUCT	SIMPLIFIED DESCRIPTION
 Severe defiance of authority/ disobedience	Refusal to follow the directions of a staff member that involves expressions of anger, irritability, arguing and/or vindictiveness and that results in a disruption of school activity.
 Transient Threat (Unlikely/Heat of Moment)	Threat indicates intent to cause someone harm. These threats are limited, and are often delivered “in the heat of the moment.”
 Nicotine Offenses (including vaping/vaping device, see Board Policy ADC)	Use or possession of any products that contains nicotine.
 Destruction or theft of an individual's property (under \$499)	Knowingly taking, using, destroying or abandoning property of value less than \$499 without permission or by threat or deception with the intent that the property will not be returned.
 Destruction or theft of school property, including graffiti (under \$499)	Knowingly taking, using, destroying or abandoning school property of value less than \$499 without permission or by threat or deception with the intent that the property will not be returned.
 False activation of a fire alarm	Knowingly activating a fire alarm without a real and imminent threat to the safety of a school community, especially in the absence of an actual fire.






LEVEL THREE

CLASSROOM/SCHOOL CONDUCTS

AVAILABLE DISCIPLINE CONSEQUENCES LEVEL THREE	GRADE LEVEL	
	ECE-3RD GRADE	4TH-12TH GRADE
IN-SCHOOL SUSPENSION (ISS)	0-2 Days	0-2 Days
OUT-OF-SCHOOL SUSPENSION (OSS)	N/A	0-1 Day
ISS/OSS COMBINATIONS	N/A	Combination of ISS and OSS not to exceed 2 days total
EXPULSION	Expulsion May NOT be Requested	Expulsion May NOT be Requested

LEVEL THREE

CONDUCT (If implementing discipline, all conduct must be documented in Infinite Campus)	SIMPLIFIED DESCRIPTION Prior to making any disciplinary decisions, it is required to review and consider the full definition in the Glossary or Terms.
 Recurring Type One and Level Two Behaviors	If, after strict adherence to Ladder levels A-D, continuous monitoring, and documentation of outcomes, Type One and/or Two conduct persists, it may be elevated to a Type Three – Recurring Type One and Two offense.
 School-based misconduct that substantially disrupts the school environment	Behavior that interferes with the ability to provide a safe, productive educational environment.
 Substantive Threat I (Conceivable)	Reasonably likely to make the threatened individual believe that the threat will be acted upon, and includes the potential for substantial confinement, limitation, harm or destruction.
 Aiding and Abetting (Staging or Instigating Fights)	Directly encouraging, aiding, promoting or video recording prohibited behavior by another student (e.g. aiding, promoting and/or encouraging).
 Being under the influence of drugs or alcohol, see Board Policies JICH, JICH-R	Impairment to any degree, as a result of consuming a prohibited substance (i.e. alcohol and/or drugs).
 Possession of alcohol or marijuana	Knowingly possessing (direct physical control) alcohol or marijuana, including liquids, gels, wax, plants, edibles, etc.







	<p>Destruction or theft of an individual's property (\$500 - \$1,999)</p>	<p>Knowingly taking, using, destroying, or abandoning property of value between \$500 and \$1,999 without permission or by threat or deception with the intent that the property will not be returned.</p>
	<p>Destruction or theft of school property (\$500 - \$1,999)</p>	<p>Knowingly taking, using, destroying or abandoning school property of value between \$500 and \$1,999 without permission or by threat or deception with the intent that the property will not be returned.</p>
	<p>Bullying, Verbal/Gestural, see Board Policy JICDE</p>	<p>Using verbal, gestural or electronic means to assert dominance or cause harm to someone physically, mentally or emotionally. (Not Physical)</p>
	<p>Harassment/Bias Based Behaviors, Verbal/Gestural, based on sex, gender, sexual orientation, gender identity or expression, transgender status, or pregnancy, parenting, or marital status (sexual harassment): (see Board Policy AC)</p>	<p>Any verbal or non-physical act, including written or electronic communications, directed at a member or perceived member of a protected category within the school community, which is discriminatory or harmful in nature. (Not Physical)</p>
	<p>Harassment/Bias Based Behaviors, Verbal/Gestural, based on race, color, religion, national origin, immigration/citizenship status, ancestry, age, veteran status, disability, or genetic information of an employee or applicant for employment (see Board Policy AC)</p>	<p>Any verbal, conduct or other act including written or electronic communications, directed at a member or perceived member of a protected category within the school community, which exhibits discriminatory or harmful characteristics. (Not Physical)</p>






LEVEL FOUR

CLASSROOM/SCHOOL CONDUCTS

AVAILABLE DISCIPLINE CONSEQUENCES LEVEL FOUR	GRADE LEVEL	
	ECE-3RD GRADE	4TH-12TH GRADE
IN-SCHOOL SUSPENSION (ISS)	0-2 Days	0-2 Days
OUT-OF-SCHOOL SUSPENSION (OSS)	1 Day (Safety Planning Only)	0-2 Days
ISS/OSS COMBINATIONS	N/A	Combination of ISS and OSS not to exceed 2 days total
EXPULSION	Expulsion May NOT be Requested	Expulsion May NOT be Requested

LEVEL FOUR

CONDUCT	SIMPLIFIED DESCRIPTION Prior to making any disciplinary decisions, it is required to review and consider the full definition in the Glossary or Terms.
 Possession of Contraband (No Threat)	Possession of substances or materials prohibited by DPS and/or school policy, (e.g., pepper spray, graffiti tools).
 Disorderly Conduct (Mutual Fighting)	Fighting with another person by agreement or consent, breaching the peace and/or causing a disturbance. Use for discrete fights that begin with consent.
 Substantive Threat II (Realistic/Plausible)	Threatening or intimidating conduct with intent to cause physical injury to others or serious damage to their property (imminent serious injury).
 Indecent Exposure	Knowingly exposing one's genitalia or act of masturbation to the view of others with the intent to arouse or satisfy the sexual desire of any person.
 Witness Intimidation or Retaliation	Threatening, harassing or causing harm to an individual (or their property) who has testified, or is expected to testify in a criminal, civil or school process with possible disciplinary consequences.
 Robbery	Knowingly taking anything of value from a person or surroundings of another by the use of force, threats or intimidation.






	<p>Destruction or theft of an individual's property over \$2,000</p>	<p>Knowingly taking, using, damaging or abandoning another's property of value \$2,000 or greater without permission or by threat or deception with intent that the property will not be returned.</p>
	<p>Destruction or theft of school property over \$2,000</p>	<p>Knowingly taking, using, damaging or abandoning school property of value \$2,000 or greater without permission or by threat or deception with intent that the property will not be returned.</p>
	<p>Bullying, Physical or Recurring (see Board Policy JICDE)</p>	<p>Pressuring or intimidating another to gain control or to inflict physical, mental or emotional harm through direct physical actions.</p>
	<p>Harassment/Bias Based Behaviors, Physical or Recurring, based on sex, gender, sexual orientation, gender identity or expression, transgender status, or pregnancy, parenting, or marital status (sexual harassment): (see Board Policy AC)</p>	<p>Any physical, recurring or other act or conduct, whether in written or electronic form, aimed at a member or perceived member of a protected category within the school community, which is discriminatory or harmful in nature.</p>
	<p>Harassment/Bias Based Behaviors, Physical or Recurring, based on race, color, religion, national origin, immigration/citizenship status, ancestry, age, veteran status, disability, or genetic information of an employee or applicant for employment (see Board Policy AC)</p>	<p>Any physical, recurring or other form of behavior, including written or electronic communications, that targets a member or perceived member of a protected category within the school community in a discriminatory or harmful manner.</p>









LEVEL FIVE

CLASSROOM/SCHOOL CONDUCTS

AVAILABLE DISCIPLINE CONSEQUENCES LEVEL FIVE	GRADE LEVEL	
	ECE-3RD GRADE	4TH-12TH GRADE
IN-SCHOOL SUSPENSION (ISS)	0-3 Days	0-3 Days
OUT-OF-SCHOOL SUSPENSION (OSS)	1 Day (Safety Planning Only)	0-3 Days
ISS/OSS COMBINATIONS	No OSS if ISS	Combination of ISS and OSS not to exceed 3 days total
EXPULSION	Expulsion is not best practice	Optional Expulsion Review

LEVEL FIVE

CONDUCT		SIMPLIFIED DESCRIPTION
	Dangerous Weapon (Possession Only)	Possession of any object, device, instrument, material or substance used or intended to be used to inflict death or serious bodily injury.
	Detrimental Behavior	Behavior that creates a threat of physical harm to students and endangers the welfare or safety of other students or school personnel.
	Terroristic Threat (Substantive/Plausible)	A serious and imminent threat to commit any act of violence against individuals or property, including bomb threats, swatting or a school shooting.
	Unlawful Sexual Behavior or Contact	Knowingly and without consent making sexual contact with the complainant's intimate parts for the purpose of sexual arousal and/or gratification.
	Possession with intent, sale or distribution of unauthorized drugs or controlled substances	Knowingly sells, distributes or possesses with intent sell a controlled substance; or conspires with another to sell or distribute. Whether evidence is sufficient to constitute possession with intent will be determined by the district on a case-by-case basis based on the evidence gathered and presented.





	<p>Possession of Schedule I-V controlled substance</p>	<p>Knowingly in possession of dangerous drugs including illegal recreational drugs, prescription medications, synthetic and/or imitation drugs (excludes marijuana).</p>
	<p>Motor Vehicle Theft (Individual)</p>	<p>Knowingly acquiring or exerting control over another's motor vehicle without authorization whether via intimidation or deception.</p>
	<p>Motor Vehicle Theft (School Vehicle)</p>	<p>Knowingly obtains or exercises control over a school-owned motor vehicle without authorization or by threat or deception.</p>
	<p>Extortion/Sextortion</p>	<p>Obtaining a benefit (e.g. money or goods) through intimidation, pressure and/or threat of sharing private information, sexual images or other sexual information.</p>
	<p>Arson</p>	<p>Intentionally, knowingly or recklessly setting fire to, burning or using an explosive with the intent to cause damage to or destroy property.</p>
	<p>Unethical Use of Technology</p>	<p>Exploiting weaknesses in a computer system or network to gain unauthorized access to personal or organizational data.</p>
	<p>Infractions against district employee: Assault, harassment, false allegation of abuse or willfully causing property damage (see Board Policy GBGB)</p>	<p>Knowingly assaulting, harassing, making a false allegation of abuse, or damaging the personal property of a school employee.</p>
	<p>Habitual Disruption (Only Level Four through Six conduct will be considered habitually disruptive. Students who are in ECE-3rd grade may not be considered for habitual disruption.)</p>	<p>If, despite strict adherence to Habitual Disruption protocols, a student has at least three (3) Level Four through Six incidents, a conduct designation for Habitually Disruptive may be used after consultation with your Discipline Program Manager.</p>

LEVEL SIX

CLASSROOM/SCHOOL CONDUCTS

AVAILABLE DISCIPLINE CONSEQUENCES LEVEL SIX	GRADE LEVEL	
	ECE-3RD GRADE	4TH-12TH GRADE
IN-SCHOOL SUSPENSION (ISS)	N/A	N/A
OUT-OF-SCHOOL SUSPENSION (OSS)	0-3 Days	3-5 Days
ISS/OSS COMBINATIONS	N/A	N/A
EXPULSION	Expulsion is not best practice	Mandatory Expulsion Review

LEVEL SIX




CONDUCT	SIMPLIFIED DESCRIPTION
 Dangerous Weapon (Possession with Threat)	Any object, device, instrument, material or substance, used or intended to be used to inflict death or serious bodily injury. (Possession with Threat is the possession of a dangerous weapon while actively displaying or threatening the use of the item.)
 First degree assault	The most serious type of assault that involves using a deadly weapon to cause serious bodily injury or shows extreme indifference to human life.
 Second degree assault	A serious assault that causes serious bodily injury, such as a broken bone, or involved the use of a deadly weapon. May include sustained, purposeful choking.
 Sexual Assault	Inflicting sexual intrusion or sexual penetration through the use of force, without consent.

LEVEL SEVEN

CLASSROOM/SCHOOL CONDUCTS

AVAILABLE DISCIPLINE CONSEQUENCES LEVEL SEVEN	GRADE LEVEL	
	ECE-3RD GRADE	4TH-12TH GRADE
IN-SCHOOL SUSPENSION (ISS)	N/A	N/A
OUT-OF-SCHOOL SUSPENSION (OSS)	3-10 Days (10 days is the maximum)	5 Days
ISS/OSS COMBINATIONS	N/A	N/A
EXPULSION	Mandatory Expulsion Request	Mandatory Expulsion Request

LEVEL SEVEN

CONDUCT	SIMPLIFIED DESCRIPTION
 Firearm	Any firearms, including handguns, automatic weapons, revolvers, pistols, rifles, shotguns, ghost guns, etc. (excluding items that resemble or simulate firearms.)
 Homicide	Causing the death of another person.
 Attempted Homicide	Attempting to cause the death of another person.

