



Transportation Referral Form

EMPLOYEE INFORMATION

Date: _____

Current Employee (Print): _____

Individual who is referring someone

Employee ID# _____

Phone Number: _____

Terminal (Circle One): Hilltop Northeast Other

Position (Circle One): Driver Para Fleet Other

I understand that I will receive the first \$200 referral bonus after the employee has successfully completed training and 3 months of employment once new employee enters the terminal. The second \$200 of your referral bonus will be paid after the successful completion of 6 months of employment. You could earn up to \$400 per year just by referring qualified candidates to the Transportation Department!

Employee Signature: _____

REFERRAL INFORMATION

New Hire Name: _____

Employee ID# _____
Person you are referring

Terminal (Circle One): Hilltop Northeast

Position (Circle One): Driver (Job Code - 7671)
Para (Job Code - 7576)

DO NOT WRITE BELOW! - INTERNAL USE ONLY

New hire start date:	Terminal Release date:
3 month payout date:	Submitted to payroll:
6 month payout date:	Submitted to payroll: